

# Durward's Glen Food Vendor Agreement

## Fall Festival 2019

Date: Saturday, October 12, 2019  
Time: Show from 10am – 4pm  
Location: Durward's Glen Retreat Center, W11876 McLeisch Rd., Baraboo, WI 53913  
Cost: Food Vendor \$55.00 (Space 10' x 10')

Food vendors provide meals and/or snacks to event attendee. Food vendors are typically placed in a designated food court area outside. Vendors provide their own tent and tables. Spaces are limited! Vendors must provide a copy of their liability insurance for food sales. Durward's Glen reserves the right to decline a vendor spot request.

<b>NAME OF CONTACT PERSON:</b>	<b>BUSINESS NAME:</b>
<b>COMPLETE ADDRESS:</b>	<b>CITY:</b> <b>STATE:</b> <b>ZIP:</b>
<b>EMAIL:</b>	<b>PHONE:</b>
<input type="checkbox"/> <b>Vendor in past year</b> <i>Description of your items/display:</i>	
<input type="checkbox"/> <b>Outside Space</b>	

### This is an art/craft and fall harvest show. Please, NO Wholesale or Liquidators allowed.

Hours of show are from 10am – 4pm. You will be able to set up, at your own risk, the day before between 3pm – 6pm or on the day of the show beginning at 7am. By 9am, ALL vendors must have their booths in place and vehicles moved. Be respectful of guests and staff in the building and honor these set up hours. PLEASE, no tear down of booths before 4pm on day of show.

Each exhibitor will leave their rented space as found. All garbage shall be taken home with the exhibitor. No electricity will be provided outside. Rain or shine, no refunds. Parking in designated vendor parking ONLY.

**Make a weekend of it!** If you would like to stay in one of our historic guest rooms, please call the Durward's Glen Office at 608-356-8113 or book online at [durwardsglen.org](http://durwardsglen.org). Reserve early! Limited number of rooms.

<b>Make check payable to <i>Durward's Glen</i> and mail this Agreement to:</b> Durward's Glen Retreat Center, W11876 McLeisch Rd., Baraboo, WI 53913 <i>For more information, call the Glen at 608-356-8113 or email us: <a href="mailto:theglen150@gmail.com">theglen150@gmail.com</a></i>
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*By signing this Agreement, I assume full responsibility for any injury or loss to me or my property, agents or employees, by any cause whatsoever while on the Durward's Glen premises. I agree to abide by the rules set forth and decisions made by the sponsors. I expressly release Durward's Glen OLRG, Ltd. from any and all liability or loss or injury.*

**Signature and Date:** \_\_\_\_\_

**Thank you for supporting Durward's Glen!**